

# **Instructions to students for PIMS Convocation - 2021**

The students who are interested to attend the Convocation in person must follow all the instructions given as under:-

1. The student must fill the online consent cum registration form and submit latest by **3:00 PM** on **7<sup>th</sup> October 2021** (*Online Registrations Closed*)  
<https://forms.gle/eNFdH1ESPN2kuJ2JA>
2. Batch-wise lists of eligible candidates of 2014 and 2015 batch and Prof. Toppers, Subject Toppers, Distinction Holders and Best Graduate of 2011, 2012, 2014 and 2015 batches will be displayed on website.
3. Participation in rehearsal on 11<sup>th</sup> October 2021 is mandatory. (Reporting time 2:30 PM)
4. Group photograph to be captured on **12<sup>th</sup> October 2021** at **9:00 AM** sharp. It is the responsibility of participants to reach on time for group photograph.
5. All the participants will have to pay ₹ 2500.00 (Inclusive of 18% GST) by online payment mode along with the registration form to attend the event.  
(₹ 2500.00 includes 18% GST, Convocation Gown for the event, One Group Photograph (5X7) and Lunch)
6. Students must deposit the refundable security of ₹ 500.00 to the vendor to collect convocation gown. You need to deposit the complete gown set to the vendor on 12<sup>th</sup> October 2021 after convocation, without any damage to get the security refunded. Security deposit will be refunded according to the conditions of articles of gown set at the time of return. Charges may vary on the basis of damaged or lost article.
7. All the participants will strictly follow covid-19 prevention guidelines.
8. In view of COVID-19 pandemic, only one parent / guardian will be allowed to accompany.
9. All the students and accompanying person should be vaccinated.
10. Dress Code : **Formal**
11. In case any student is unable to make stay arrangement and is not being accompanied by parent or guardian can be provided accommodation in the hostels on first come and first serve basis depending upon the availability.
12. All participants are requested to regularly check college website for further details related to the program.