

Annexure 5
Initial Review Submission Form for Research Proposal

Project no. _____ (to be allotted by the office)

1. Principal Investigator _____ Mobile _____ E-mail _____

2. Project submitted under (Tick appropriately)

- a. Initial Review Application
- b. Resubmission of Study with Corrections
- c. Protocol Amendment or any other amendments
- d. Interim Status Reports
- e. Study Completion / Termination

3. Full Title of research Project: _____

4. Name of Principal Investigators/ co-investigators with designation and department	Role & Responsibility *(choose from list A to Q)	Conflict of interest Yes /NO If Yes Please specify	Signature & Date
4.a			
4.b			
4.c			
4.d			
4.e			

* Choose From the Following list

A. Concept	J. Examination of patients on follow-up
B. Design	K. Data collection and monitoring of data
C. Screening of patients/participants	L. Interpretation of data
D. Selection & Recruitment and consenting of patients	M. Statistical analysis & Interpretation.
E. Laboratory investigations	N. Maintaining patients/participants file and master file of project
F. Laboratory report interpretation	O. Drafting Final report
G. Treatment decision	P. Publication
H. Patient evaluation	Q. Any other, please specify
I. AE and SAE management, evaluation and reporting	

5. Number of Ongoing Projects with Principal Investigator _____
(not to exceed 5)

1. Type of Trial / Study _____
2. Tick the appropriate one:
 - a. Uncontrolled Trials / Controlled Trial
 - b. Single Centre / Multi centre (IEC Clearance must be provided)
 - c. Funding Yes / No
 - d. If Yes Institutional / Pharmaceuticals/ Industry / NGO / Any other

7. Objectives of the study	1	
	2	
	3	

	4	
8. Justification for conduct of this study		
9. Materials and methods	9.1 Number of Patients/ Participants	
	9.2 Inclusion criteria	Justification
	a)	
	b)	
	c)	
	d)	
	9.3 Exclusion criteria	Justification
	a)	
	b)	
	c)	
	d)	
	9.4 Control (s)	
	9.5 Study Design	
	9.6 Investigations specifically related to project	
9.7 Who will bear the cost of investigation Patient/ Institution/ Sponsor/ Principal Investigator		
9.8 Permission to use copyrighted Questionnaire/proforma		
9.9 Approximate duration of project		
10. Procedure to maintain confidentiality of subject		
11. Questionnaire / proforma	Attached English version Attached Local Language version	
12. Participant informed Consent Form and Information sheet	Attached English version Attached Local Language version	
13. Attached documents	1 Covering letter, through proper channel. 2 Copy of the detailed protocol 3 Brief CV of Investigators (including No. of projects with Principal Investigator) 4 In case of multicentric study,IEC clearance of other centres must be provided	