

**OFFICE OF THE DIRECTOR PRINCIPAL
PIMS, JALANDHAR**

Ref.no.PIMS/DP/Trng:- 264/4352

Date: 31/10/19

OFFICE ORDER

Subject:-Appointment of Centre Superintendent and Co-ordinator staff for the university Examination Nov/Dec 2019.

As per 07-BFUHS/Exam/2019/12270 dated 17/10/2019 received through email from the Controller of examination, Baba Farid university of Health Sciences, Faridkot. The following officials are hereby appointed as Centre Superintendent/invigilator on behalf of the Baba Farid university of Health Sciences, Faridkot, for the conduct of MBBS Final part I, Final part II, and Supplementary MBBS First Prof. student to be held w.e.f 15/11/2019 from 02:00Am to 05:00Pm (Evening) session at PIMS campus Jalandhar as per date sheet enclosed.


Sr. No.	Name & Designation	Appointed as
1.	Dr. Ambica Wadhwa Prof. Anatomy	Centre Superintendent
3.	Dr. Barinder Kaur, Assistant Prof. Ophthalmology	Invigilator
2.	Dr. Mukta Vij, Assistant Prof. Surgery	Invigilator
4.	Dr. Kamaljeet Kaur, Assistant Prof. Anatomy	Invigilator
5.	Dr. Mohit Sharma, Assistant Prof. SPM	Invigilator
6.	Mr. Supriya Rana Tutor, Biochemistry	Invigilator
7.	Dr. Aditya Paul, Tutor SPM	Invigilator
8.	Mr. Narinder Kumar Bansal, Deputy Registrar Principal office.	Clerk/ Assistant Superintendent with coordinator
9.	Mr Satvir/Ms. Aarti office Assistant Principal office	Centre Clerk
10.	Mamta (GDA)	Waterman
11	Suraj(GDA)	Waterman

Important Instructions

1. As already conveyed, the Question papers will be made available through E-transfer. In case of any query you may contact at secrecy branch.
2. The relevant material for conduct the examination i.e. memos performs, attendance sheets, cut-lists, one-line (centre statement), etc. are available on the web portal of the examination. You are requested to get the same to web portal as per requirement.
3. You, *before the commencement of examination*, will also make sure that the Supervisory staff on duty has conducted the detailed inspection of the Exam centre i.e. *in and around* and that

no pages/books/notebooks/notes or any other such material was there in the exam centre or in and around the candidates' desks.

4. Further on the days of examination, you will announce and notify to the all concerned students and staff that nobody should carry with him/her any paper/book/notebook/note/mobile phone/pager or any other such material.
5. **It must ensure that the Centre Superintendent will also announce in the examination centre before the commencement of examination:-**
 - a. That no student should write his/her Name OR put his/her signature on the front or any other page of the Answer Book.
 - b. **That possession of Pager, Mobile/Cell-Phone by the candidate or other staff on duty within the premises of the Examination centre is strictly prohibited.**
 - c. The students should **cross all blank spaces** and pages of Answer Book before handing over the same to the supervisory staff.
 - d. The students should not make any identification mark or write their Roll Numbers on or inside the answer book. Any student found guilty in disclosing his/her identity or making peculiar marks in his/her answer book for that purpose may be disqualified
 - e. The students should carefully read instructions printed on the title page of their answer books before they start writing.
6. The Centre Superintendent will also ensure that **all blank pages/blank spaces of answer book are crossed properly**. He will also get the stamp '*No attemptation beyond this page*' affixed at the end of last attemptation by the student before packing. The packet/s of answer books would be sealed by the Centre Superintendent with his/her signatures' stamp.
7. The seating plan should be prepared in such a manner that each student of a particular class is seated at a reasonable gap. If students of more than one class are appearing then students of the same class are not seated next to each other. **For example if one student appearing in B.Sc.(Nursing) is seated on a particular seat, then on the next seat the student of other class or Prof./Year say B.Sc (Post Basic)/M.Sc(Nursing), MBBS, BDS course, Should be seated and students of the same class should not be seated parallel to each other.**

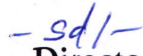

Director Principal
PIMS, Jalandhar
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Endst.no.PIMS/DP/Trng:-

Date:-

A copy is forwarded to :-

1. All the concerned. (copy of date sheet enclosed)
2. Controller of Examination Baba Farid University of Health Sciences, Faridkot with reference to his letter no 07-BFUHS/Exam/2019/12270 dated 17/10/2019 for information please.


Director Principal
PIMS, Jalandhar

Baba Farid University of Health Sciences, Faridkot
Date Sheet

for

MBBS Theory Examination, Nov/Dec 2019

Date	Day	MBBS final Part II Morning Session (10:00 am to 01:00 pm)	MBBS Final Part I Morning Session (10:00 am to 01:00 pm)	MBBS Second Prof Evening Session (02:00 pm to 05:00 pm)	MBBS First Prof. Morning Session (10:00 am to 01:00 pm)
15 Nov 2019	Friday	Medicine - I	---	---	---
18 Nov 2019	Monday	---	Ophthalmology	---	---
19 Nov 2019	Tuesday	Medicine - II	---	---	---
21 Nov 2019	Thursday	Surgery - A	---	Pathology - A	---
22 Nov 2019	Friday	---	Oto-Rhino Laryngology (ENT)	---	Anatomy - A
25 Nov 2019	Monday	Surgery - B	---	Pathology - B	---
26 Nov 2019	Tuesday	---	Community Medicine - I	---	Anatomy - B
27 Nov 2019	Wednesday	Obstetrics & Gynaecology - I	---	Pharmacology - A	---
29 Nov 2019	Friday	Obstetrics & Gynaecology - II	---	Pharmacology - B	Physiology - A
1 Dec 2019	Monday	Paediatrics	---	Microbiology - A	Physiology - B
2 Dec 2019	Tuesday	---	Community Medicine - II	---	---
4 Dec 2019	Wednesday	---	---	Microbiology - B	Biochemistry - A
6 Dec 2019	Friday	---	---	Forensic Medicine	Biochemistry - B

(For Examination Centre kindly visit our website www.bfuhs.ac.in)

FARIDKOT
3 October 2019

Sd/-
Dr. S P Singh MS (Oph)
Controller of Examinations

Note:

- All the students, appearing in the above examinations, are advised not carry any incriminating material (hand written/printed slips, books, notes, mobile, pager or any other electronic device etc.) in the examination hall. This will lead to disqualification of the students from the examination alongwith the punishment as per the University UMC ordinances.
- If a candidate is found copying/allowed another candidate to copy, his/her answer book shows or it is otherwise established will be disqualified alongwith the punishment as per the University UMC Ordinances.
- Students are strictly warned not to disclose any identification mark or write your Roll Number, Name etc, inside the answer book. Any student found guilty for this kind of act shall be disqualified.
- The Centre Coordinator/Superintendent is requested to tally the QP Codes of the respective subjects mentioned in the date sheets from the web portal of the University online system.

OFFICE OF THE DIRECTOR PRINCIPAL
PIMS, JALANDHAR

Endst.no./PIMS/DP/Trng:- 264/4226-45

Date: 14/10/19

A Copy is forwarded to:-

- Prof & Head Anatomy, Physiology and Biochemistry, Pathology Pharmacology Microbiology and Forensic Medicine, Eye, ENT, Community Medicine, Medicine, Surgery, obstetrics & Gynaecology Paediatrics for information and necessary action.
- Manager Administration Department PIMS, Jalandhar, Dietician, IT, Engineering Dept
- Notice Board, Director Principal
- Boys/Girls Hostel, PIMS, Jalandhar

Director Principal